



Inspection Services Division
Historic City Hall, Room 309
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BUILDING PERMIT APPLICATION

Project Address: _____ App Date: _____

Permit Applicant Name: _____ Phone: _____

Mailing Address: _____ City _____ State _____ Zip _____

Property/Building Owner Name: _____ Phone: _____

Mailing Address: _____ City _____ State _____ Zip _____

Tenant Name: _____ Space Number _____

Property Legal Description or Parcel Number: _____

Residential Project [] Commercial Project [] Other Type of Project []

Project Description: (Example: New Joe's Grocery Store, Addition to Little Pig Restaurant, Interior Remodel Wilson's House, etc.)

DRC (Development Review Committee) Review Required? Yes [] No []
Planning & Zoning/City Council Approval Required? Yes [] No []
BOA/ Minor Modification Required? Yes [] No []
Property Zoning Classification: _____

Property in Flood Plain? Yes [] No [] Ltd. Service Agrmt. Required? Yes [] No [] City Sidewalks Required? Yes [] No []
Site Plan Provided? Yes [] No [] City Water Required? Yes [] No [] City Sewer Required? Yes [] No []
Septic System Required? Yes [] No [] Well Required? Yes [] No [] Percolation Test Provided? NA [] Yes []

Note: All installation of new electrical, mechanical, plumbing work must be performed by city licensed companies and persons. If known at the time of Building Permit application, provide names of licensed city companies or persons who will be installing new electrical, mechanical, and/or plumbing work on this project:

Electrical Work? Yes [] No [] Elect. Contractor Name: _____

Mech./HVAC Work? Yes [] No [] Mech./HVAC Contractor Name: _____

Plumbing Work? Yes [] No [] Plumb. Contractor Name: _____

Lawn Sprinkler Work? Yes [] No [] Lawn Sprinkler Contractor Name: _____

Group Code No. [] Project Estimated Cost \$ _____

Base Permit Fee (See Building Permit Fee Schedule on Reverse Side of this Application) \$ _____

Payment Type: Check [] Cash [] Credit Card [] Bill [] (pre-approved accounts only)

Applicants Signature _____

Zoning Certificate Approved By: _____ Date: _____ Building Permit Approved By: _____ Date: _____