AIRPORT BOARD OF TRUSTEES
REGULAR MEETING
January 18, 2018

A meeting of the Airport Board of Trustees was held at 7:30 a.m. in the Conference Room at the
Terminal Building, 2403 Aviation Blvd, Sioux City, IA 51111.

MEMBERS PRESENT
Darrell Jesse
Mike Stiles
Rita DeJong
Angie Schneiderman

STAFF
Mike Collett, Assistant City Manager
John Backer, Operations Manager
Ann Marie Skaggs, Admin Assistant
Amber Hegarty, Assistant City Attorney

OTHER
Darren Christopher
Dave Zimmerman
Susan Deem
Laura Murphy
Larry Finley

MEMBERS ABSENT
Noelle Jacobs
Jim Palmer
Vince Kramper

CALL OF THE ROLL
Meeting was called to order at 7:30 a.m. by President Darrell Jesse.

APPROVAL OF MINUTES
Schneiderman moved that the minutes of December 13, 2017, be approved as presented.
Seconded by Stiles. Motion Approved Unanimously.

BUSINESS ITEMS
Approve a Recommendation to the City Council to Approve Work Order Number 33 to
RS&H for Environmental Assessment Services
A Motion to Approve a Recommendation to the City to Approve Work Order Number 33 in the
amount of $79,464.00 for Environmental Assessment Services for a Potential Land Release
was made by Schneiderman and Seconded by Stiles. Motion Approved Unanimously.

Collett ordered an independent fee review and the determination was the $79,464.00 was
reasonable. He also stated we are piggybacking on the appraisal because the land for the new
road is being appraised at the same time. TIF funds will pay for this study. Christopher stated
the CATEX we began with was not enough to satisfy the FAA. He also stated the FAA has
recommended including the south housing in the study. Stiles requested the language be
changed regarding the church to specify that the church will be moved if possible.

DISCUSSION
Construction Projects- Collett stated the elevator is expected to be ready within the next two
weeks. We have new flight screens in the terminal which unlike the old screens are live and
connected directly to FlightAware. The exit lane of the TSA checkpoint is almost complete.
Once finished, the gate will automatically alarm so staff will no longer need to guard that gate
exit while the checkpoint is open. The Airport is looking at the potential of demolishing the old
building near the entrance. Parks and Recreation Department was out to look at Airport
entrance and offer ideas for improvements. We are hoping for another Reimbursable
Agreement soon for FAA equipment. As with the last RA, the City will act as a conduit for FAA
funds from one region to another.

Design and Engineering Services- The deadline to return bids for the Airport design and
engineering services RFQ is January 26. The goal is to have the contract(s) awarded by March.
BUDGET—Hearings begin on Saturday.
PARKING ORDINANCE—A new ordinance will be on an upcoming agenda.

FINANCIAL REPORT—Revenues are up and expenses are down from the same period last year.

MARKETING—April 4-May 3 American Airlines will be sending CRJ’s which have a 70 seat capacity. Current AA aircraft in and out of Sioux City seat 44-50 passengers. Load factors for the November and December second DFW flights were 75%-76%. Mead & Hunt conference is in March. SCASDP grant announcements are expected in February.

SET DATE FOR NEXT MEETING – The next meeting will take place at the Airport on Thursday, February 15, 2018 instead of February 8 due to board availability.

ADJOURNMENT
There being no other business, a motion to adjourn at 8:25 a.m. was made by DeJong and seconded by Stiles. Approved unanimously

Vincent J. Kramper
Secretary