AIRPORT BOARD OF TRUSTEES
REGULAR MEETING
March 8, 2018

A meeting of the Airport Board of Trustees was held at 7:30 a.m. in the Conference Room at the Terminal Building, 2403 Aviation Blvd, Sioux City, IA 51111.

MEMBERS PRESENT
Darrell Jesse
Jim Palmer
Rita DeJong
Angie Schneiderman
Vince Kramper

STAFF
Mike Collett, Assistant City Manager
John Backer, Operations Manager
Ann Marie Skaggs, Admin Assistant
Amber Hegarty, Assistant City Attorney

OTHER
Darren Christopher
Jakob Miles

MEMBERS ABSENT
Noelle Jacobs
Mike Stiles

CALL OF THE ROLL
Meeting was called to order at 7:30 a.m. by President Darrell Jesse.

APPROVAL OF MINUTES
Schneiderman moved that the minutes of February 15 be approved. Seconded by Palmer. Motion Approved Unanimously.

BUSINESS ITEMS
Approve a Recommendation to the City Council to Approve a 5 Year Contract with RS&H Engineering to Provide Design, Engineering, and Architectural Work
A Motion to Approve a Recommendation to the City Council to Approve a 5 Year Contract with RS&H Engineering to Provide Design, Engineering, and Architectural Work was made by Kramper and Seconded by Schneiderman. Motion Approved Unanimously.

Collette stated this is done every 5 years. This year, the Airport received 4 engineering submittals and 3 planning submittals. A selection committee reviewed all proposals. He noted Dave Carney, Public Works Director was a member of the selection committee and brought a lot of experience to the table. The FAA had given approval for RS&H to oversee the 17/35 runway replacement project regardless of which firm was chosen. Palmer asked why the City didn’t retain more engineers on staff and Collett stated there are too many engineering specialties needed and they are difficult to retain.

Approve a 2 Year Airport Concession Disadvantage Business Enterprise (ACDBE) Plan
A Motion to Approve a 2 Year Airport Concession Disadvantage Business Enterprise (ACDBE) Plan was made by DeJong and Seconded by Kramper. Motion Approved Unanimously.

For the first time, rental car commissions exceeded $200,000.00 which is the federal threshold requiring an ACDBE Plan be enacted at the Airport.
DISCUSSION
17/35-Ann Marie and Darren developed a tentative timeline construction schedule with a potential bid opening date of June 7. There may be a special meeting needed in April, or the May meeting may move to May 3. Everything is dependent upon the FAA engineers. Darren noted the FAA is still not fully funded due to congress. June 22 is the FAA deadline to submit the grant application.

CATEX- Tall Grass will be here next week to look at two buildings and south housing.

FINANCIAL REPORT-Numbers look very good.

MARKETING- April 4-May 3 AA will be sending 70 seat aircraft to SUX.

SET DATE FOR NEXT MEETING – The next meeting will take place at the Airport on Thursday, April 12, 2018.

ADJOURNMENT
There being no other business, a motion to adjourn at 8:00 a.m. was made by DeJong and seconded by Kramper. Approved unanimously

Vincent J. Kramper
Secretary