AIRPORT BOARD OF TRUSTEES  
REGULAR MEETING  
September 6, 2018

A meeting of the Airport Board of Trustees was held at 7:30 a.m. in the Conference Room at the Terminal Building, 2403 Aviation Blvd, Sioux City, IA 51111.

MEMBERS PRESENT
Darrell Jesse  
Rita DeJong  
Angie Schneiderman  
Vince Kramper  
Dave Bernstein

STAFF
Mike Collett, Assistant City Manager  
Ann Marie Skaggs, Admin Assistant  
Amber Hegarty, Assistant City Attorney  
John Backer, Operations Manager

OTHER
Darren Christopher  
Dave Zimmerman  
Barbara Sloniker

MEMBERS ABSENT
Noelle Jacobs  
Dave Kaplan

CALL OF THE ROLL
The Airport Board was called to order at 7:30 am by Bernstein. The following Board members were present on the call of the Roll: Jesse, DeJong, Schneiderman, Kramper, and Bernstein. A motion to go into closed session was made by DeJong and seconded by Jesse. Schneiderman recused herself and exited after the roll was called. Staff members present for the closed session: Collett, Skaggs, Backer, and Hegarty. A Motion was made by DeJong, seconded by Kramper to return to open session at 7:46am. Motion approved unanimously. Schneiderman re-entered the meeting at 7:48am. The Airport Board was called to order in open session at 7:48 am by Bernstein.

APPROVAL OF MINUTES
Kramper moved that the minutes of August 9 be approved. Seconded by Schneiderman. Motion Approved Unanimously.

BUSINESS ITEMS

Approve a Recommendation to the City Council to Accept an Iowa Department of Transportation Commercial Service Vertical Infrastructure Grant in the Amount of $105,330.00 (contract 20597)

A Motion to Approve a Recommendation to the City Council to Accept an Iowa Department of Transportation Commercial Service Vertical Infrastructure Grant in the Amount of $105,330.00 (contract 20597) was made by Jesse and Seconded by Kramper. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Accept an Iowa Department of Transportation Airport Improvement Program Grant in the Amount of $367,500.00 to Rehabilitate the North GA Ramp Taxilane (contract 20577)

A Motion to Approve a Recommendation to the City Council to Accept an Iowa Department of Transportation Airport Improvement Program Grant in the Amount of $367,500.00 to Rehabilitate the North GA Ramp Taxilane (contract 20577) was made by Kramper and Seconded by Schneiderman. Motion Approved Unanimously.
Collett noted this was a competitive process. Last year we received zero funding from this IDOT funding source and this year we received two grants.

**Approve a Recommendation to the City Council to Accept an Iowa Department of Transportation Airport Improvement Program Grant in the Amount of $425,000.00 for the North GA Ramp Island (contract 20578)**

A Motion to Approve a Recommendation to the City Council to Accept an Iowa Department of Transportation Airport Improvement Program Grant in the Amount of $425,000.00 for the North GA Ramp Island (contract 20578) was made by Kramper and Seconded by Schneiderman. Motion Approved Unanimously.

Collett stated this is the area outside the BPI Hangar and contains significant amounts of FOD.

**Approve a Recommendation to the City Council to Apply and Accept a Federal Aviation Administration Supplemental Funding Grant for Phase II construction for the Runway 17-35 Reconstruction and Shift Project**

A Motion to Approve a Recommendation to the City Council to Apply and Accept a Federal Aviation Administration Supplemental Funding Grant for Phase II construction for the Runway 17-35 Reconstruction and Shift Project was made by Jesse and Seconded by Kramper. Motion Approved Unanimously.

Collett stated the decision was made by the FAA to fund both phases this fiscal year instead of over two years as previously anticipated. The Airport anticipates receipt by Sept 24 and it must be signed and returned by Sept 26.

**Approve a Recommendation the City Council to Accept a U.S. Department of Transportation Small Community Air Service Development Program Grant in the Amount of $650,000.00**

A Motion to Approve a Recommendation the City Council to Accept a U.S. Department of Transportation Small Community Air Service Development Program Grant in the Amount of $650,000.00 was made by DeJong and Seconded by Schneiderman. Motion Approved Unanimously.

Collett stated this will be used to obtain westward service, specifically Denver.

**Approve a Recommendation to the City Council to Award a Contract to Knife River Midwest, LLC in the Amount of $13,692,794.42 for the 17-35 Reconstruction and Shift Project**

A Motion to Approve a Recommendation to the City Council to Award a Contract to Knife River Midwest, LLC in the Amount of $13,692,794.42 for the 17-35 Reconstruction and Shift Project was made by Kramper and Seconded by Jesse. Motion Approved Unanimously.

**Approve a Recommendation to the City Council to Approve Work Order 36 with RS&H Engineering**

A Motion to Approve a Recommendation to the City Council to Approve Work Order 36 with RS&H Engineering was made by Kramper and Seconded by Schneiderman. Motion Approved Unanimously.
Total cost for the Work Order is $1,995,138.00 and will be paid for with two grants over the two construction phases.

**Approve a Recommendation to the City Council to Adopt Plans and Specifications for the Fence Construction**

A Motion to Approve a Recommendation to the City Council to Adopt Plans and Specifications for the Fence Construction was made by Jesse and Seconded by Kramper. Motion Approved Unanimously.

**Approve a Recommendation to the City Council to Invite Proposals for the Lease of Land at 2500 Ogden and Announce the Intent to Accept the Proposal of Clarence Holcomb**

A Motion to Approve a Recommendation to the City Council to Invite Proposals for the Lease of Land at 2500 Ogden and Announce the Intent to Accept the Proposal of Clarence Holcomb was made by Kramper and Seconded by DeJong. Motion Approved Unanimously.

**Approve a Recommendation to the City Council to Change the name of Col. Bud Day Field to Brigadier General Bud Day Field**

A Motion to Approve a Recommendation to the City Council to Change the name of Col. Bud Day Field to Brigadier General Bud Day Field was made by Kramper and Seconded by Jesse. Motion Approved Unanimously.

There is no date yet for the re-naming ceremony.

**DISCUSSION**

- **Drainage Intakes:** The bid letting is Sept 11.
- **Meeting:** Sioux City will host the Iowa Public Airport Association Meeting in April 2019.

**FINANCIAL REPORT**- Financials continue to look very good. The PFC cap is still at $4.50 per passenger and talk continues about raising this fee.

**MARKETING**- Too early in the month for stats. Sloniker reported they are marketing the AA third flight to Chicago with skywalk banners, ads in the Journal and Mundo Latino and on City transit buses. Bernstein requested the Airport obtain a marketing contact at AA and requested a marketing update geared toward catchment area at the next meeting.

**SET DATE FOR NEXT MEETING**- The October Airport Board meeting will take place at 11am at the Airport. The Board meeting will be followed by the annual Joint Meeting with the City Council at noon. Lunch will be provided.

**ADJOURNMENT**

There being no other business, a motion to adjourn at 8:23 a.m. was made by Kramper and seconded by DeJong. Approved unanimously.

Vincent J. Kramper
Secretary