A meeting of the Airport Board of Trustees was held at 7:30 a.m. in the Conference Room at the Terminal Building, 2403 Aviation Blvd, Sioux City, IA 51111.

### MEMBERS PRESENT
- Darrell Jesse
- Angie Schneiderman
- Vince Kramper
- Dave Bernstein
- Noelle Jacobs
- Dave Kaplan
- Rita De Jong

### STAFF
- Mike Collett, Assistant City Manager
- John Backer, Operations Manager
- Ann Marie Skaggs, Administrative Assistant
- Melissa Uhl, Administrative Assistant
- Amber Hegarty, Assistant City Attorney

### OTHER
- Darren Christopher
- Nancy Evans
- Tim Christensen
- Stacie Ahlers
- Dave Zimmerman
- Larry Finley

### MEMBERS ABSENT
- Rita De Jong

### CALL OF THE ROLL
The Airport Board meeting was called to order by President Bernstein at 7:30am.

### APPROVAL OF MINUTES
Kramper moved that the minutes of November 15 be approved. Seconded by Schneiderman. Motion Approved Unanimously.

### BUSINESS ITEMS

#### Approve a Recommendation to the City Council to Approve Additional Scope of Services for Work Order 33 with RS&H
A Motion to Approve a Recommendation to the City Council to Approve Additional Scope of Services for Work Order 33 with RS&H was made by Jesse and Seconded by Jacobs. Motion Approved Unanimously.

Staff met with State Historic Preservation Office (SHIPO) and FAA in Des Moines. SHIPO requested more research on the church and the north housing which necessitated this change order. Christopher stated he is hopeful this research will be ready by March 2019. Collett stated staff is hoping to move the church from the FAA controlled area. Councilmember Moore is working with a non-profit that is hoping to rehabilitate the church.

#### Approve an Award of Contract to MTC Mechanical for Replacement of Two Furnaces and Air Conditioners at 1 Vision
A Motion to Approve an Award of Contract to MTC Mechanical for Replacement of Two Furnaces and Air Conditioners at 1 Vision was made by Kramper and Seconded by Jesse. Motion Approved Unanimously.

This will be paid 100% using state vertical infrastructure funds.

### DISCUSSION
**17-35:** Discussions are on-going with Knife River regarding Phasing for the 17-35 Project and with American Airlines regarding types of aircraft flying in during the construction and potential runway closing dates.

**Terminal Floor:** Staff is working with Cannon, Moss on potential fixes to terrazzo floor.

**Parking Lot:** Knife River is looking at the parking lot in regard to re-surfacing.
Trego Dugan: Evans stated they are one person shy of being fully staffed. Beginning Dec. 27 there will be two incoming evening flights. Dec 27-Jan 5 a 5am departure to DFW will be added. Bernstein requested a monthly reported be given to the Board.

Annual Report: Updates to the annual report were discussed. There was no vote needed as report was approved in November including potential additions.

Air Show: Every Airport Board Member in attendance was interested in serving on the Air Show committee. Hegarty noted if more than two members plan to attend the meetings, these meetings must be posted.

FINANCIAL REPORT - Financials are still positive.

MARKETING - Collett stated load factors are ahead of last year. A call is scheduled with American Airlines the first week in January. Kaplan noted he would like to see a push for larger planes and Trego to ensure valet bags are on the jet bridge for every flight and not placed on the luggage carousel.

Melissa Uhl was introduced as the new Administrative Assistant at the Airport. She is replacing Ann Marie Skaggs who is transferring to City Hall.

SET DATE FOR NEXT MEETING - The next meeting will take place on January 10 at 7:30am.

ADJOURNMENT
There being no other business, a motion to adjourn at 8:21 a.m. was made by Kramper and seconded by Schneiderman. Approved unanimously

Vincent J. Kramper
Secretary