

**AIRPORT BOARD OF TRUSTEES  
REGULAR MEETING  
February 14, 2019**

A meeting of the Airport Board of Trustees was held at 7:30 a.m. in the Conference Room at the Terminal Building, 2403 Aviation Blvd, Sioux City, IA 51111.

**MEMBERS PRESENT**

Darrell Jesse  
Angie Schneiderman  
Dave Bernstein  
Rita De Jong

**STAFF**

Mike Collett, Assistant City Manager  
John Backer, Operations Manager  
Melissa Uhl, Administrative Assistant  
Amber Hegarty, Assistant City Attorney

**OTHER**

Lori Pierson  
Nancy Evans  
Dave Zimmerman  
Larry Finley  
Barbara Sloniker

**MEMBERS ELECTRONIC**

Noelle Jacobs  
Dave Kaplan

**MEMBERS ABSENT**

Vince Kramper

**CALL OF THE ROLL**

The Airport Board meeting was called to order by President Bernstein at 7:31am.

**APPROVAL OF MINUTES**

*Schneiderman moved that the minutes of January 10, 2019 be approved. Seconded by Jesse. Motion Approved Unanimously.*

**BUSINESS ITEMS**

*None*

**DISCUSSION**

**CIP/Operating:** No changes expected after the Council budget hearings, but will know more in March. The airport continues to see increases with revenue. Request was made to add a report for monthly concessions to the board.

**17-35:** Construction is scheduled to start March 18, 2019, crews are expecting to start demoing the northern end of the runway. Discussions continue with American regarding the aircraft that will be here during construction.

**Airport Fuel Tank Project:** The City Council approved an agreement with McClure Engineering for design and construction administration on the removal and replacement of a fuel tank. This is a not to exceed contract and clarifications on cost breakdown are being discussed.

**Lights:** New LED lights are scheduled to be installed this spring that will help with night flights.

**Parking:** Lot improvements continue to be discussed. The comparison with other Airports near and similar in size was completed. A proposal with recommendations of new rates to possibly include weekly, monthly, and one-hour free parking in March will be brought forward. Working with ABM on improvement of wi-fi connection. ABM will provide replacement costs on equipment in the lot.

**Air Show:** Staff attended the Sioux Falls planning kickoff meeting with over 70 committee participants in attendance. Staff will continue to work with them through their process. June of this year will be the deadline for submission with air show performers and we will hear the results in December. Tourism Board was identified as a potential partnership with an air show event.

**Trego Dugan:** New hires in training are wearing the orange vests and will be shadowing others throughout the process. Weather and scheduling caused delays and cancelations last week. No fuel issues have been reported.

**Hawthorne:** Reported they brought in a new fuel truck and now has three trucks available.

**Air Museum:** Problems with current taxiway over to the Air Museum were discussed. Gate improvements have been completed by the Air Museum so larger aircraft can pass through. The Commemorative Air Force anticipates landing Monday, August 5, 2019 and would like to host the event here at the airport facility for an Air Museum fundraiser. The event will be scheduled August 7th -11th with tours, rides, and admission to Air Museum. Gate admission for spectators are free under 10 years old, \$8 for children over 10 and \$15 for adults. Parking will be evaluated for the event. Legal requests to review the agreement and will need to review the structure for use of city property with the Air Museum.

**Open Houses:** February 23, and February 28, from 10:00am-11:30pm at the Air Museum. Presentation on history of the airport and the museum. Status of Airport Museum and looking for future ideas.

**FINANCIAL REPORT**-Financials are still trending in the right direction.

**MARKETING**- We are down 2% over last year, and the load factor dipped. Staff has been asked to review pricing with American to stay comparable to other airports. Reviewed stats from other airports close by and similar in size. Mead & Hunt Conference March 5th -7th will be attending and plan to meet with five airlines.

Met with Team Insight last week, and reached out to Expedia regarding opportunities to reach our target audience. This includes those traveling into the Sioux City area, and travelers within our market searching for flights out of close by airports. Staff will identify any Google Ad opportunities to share with the board. Having a presence at local hotels were discussed along with reengaging the email list. Staff will provide an action item at the March meeting for a campaign, and the review of the overall marketing budget.

**Website:** IDOT has agreed to amend the FY19 grant to relocate funds to get something started.

**Terminal Advertising:** Will bring forward an RFP for the board approval in March to add additional revenue in the baggage claim area. Will connect with other airports to find more information.

**SET DATE FOR NEXT MEETING**- The next meeting is scheduled to take place on March 14 at 7:30am. This date may change due to scheduling conflicts, a new date of March 21 at the same time was proposed.

### **ADJOURNMENT**

*There being no other business, a motion to adjourn at 8:39 a.m. was made by Schneiderman and seconded by Jesse. Approved unanimously*

Vincent J. Kramper  
Secretary