

**ART CENTER BOARD OF TRUSTEES
REGULAR MEETING MINUTES
April 18, 2019**

A meeting of the ART CENTER BOARD OF TRUSTEES was held at 12:00 p.m., Sioux City Art Center, Gleeson Conference Room, 225 Nebraska Street, Sioux City, IA 51101.

<u>BOARD PRESENT</u>	<u>STAFF PRESENT</u>	<u>OTHERS</u>
Robert Gillespie	Al Harris-Fernandez, director	
Terri McGaffin	Todd Behrens, curator	
Michael McTaggart, chair	Kjersten Welch, recording sec'y	
Nan Wilson		
<u>BOARD ABSENT</u>		
Gail Ament		
Steve Kammerer		
Peggy La		

1. CALL OF THE ROLL

Meeting was called to order at 12:02 p.m. with chair Michael McTaggart, Robert Gillespie, Terri McGaffin and Nan Wilson in attendance.

2. Reading of Minutes of February 21, 2019. Terri McGaffin made a motion to approve the minutes as written, seconded by Nan Wilson; all voting aye.

3. Financial Reports – Art Center Director Al Harris-Fernandez reported that 82 percent of the current fiscal year has lapsed, while 63 percent of the Art Center and 22 percent of the Gilchrist Learning Center budget have been expended. The expenses over \$250 report was reviewed.

Terri McGaffin made a motion to accept the financial reports, seconded by Robert Gillespie; all voting aye.

4. Building and Properties Report – Various areas (curbs, concrete, lawn) on the grounds have seen damage and/or wear. Repairs are being investigated. The interior window washing has been completed in the main building. Mr. Harris-Fernandez has been working to complete the relocation of the movable painting storage system for the renovation. A press conference is scheduled for April 19 to announce the Junior League involvement in updating the Hands On! Gallery. Once the renovation project has been completed, a grand opening will be scheduled.

5. Personnel and Policies Report – Mr. Harris-Fernandez has made a request for a mid-year raise for a staff member based on increased duties and performance. He has shared addressed the updated Distracted Driving administrative policy with staff. Staff has completed the annual sexual harassment/violence in the workplace training.

6. Attendance Report – The attendance report was reviewed. Construction has been affecting visitation to the Art Center.

7. Discussion of Agenda Items for Next Meeting – No additional items were requested.

8. Other Business – The curator is researching several traveling exhibitions that are available as well as setting the exhibition schedule. Mr. Harris-Fernandez is currently teaching two of the free workshops available at the Art Center's Gilchrist Learning Center. The Art Center Association of Sioux City budget will be presented at its May meeting. The Association has also submitted requests to submit grant applications to the Gilchrist Foundation and Margaret Ann Martin Everist Foundation.

9. Director's Evaluation – Terri McGaffin made a motion at 12:37 p.m. to go into closed session in order to evaluate the Art Center director's job performance to avoid needless and irreparable injury to his reputation as authorized by the state of Iowa code (section 2.15(i) of the Iowa State Code), seconded by Nan Wilson; all voting aye.

Board returned to open session at 1:10. The board will compile all the evaluation criterion and share with all concerned and submit to the City.

10. ADJOURNMENT

There being no further business, the meeting was adjourned at 1:12 p.m. on a motion by Terri McGaffin, seconded by Nan Wilson; all voting aye.

Respectfully submitted:
Kjersten Welch, Recording Secretary