

**AIRPORT BOARD OF TRUSTEES
REGULAR MEETING
September 12, 2019**

A meeting of the Airport Board of Trustees was held at 7:30 a.m. in the Conference Room at the Terminal Building, 2403 Aviation Blvd, Sioux City, IA 51111.

MEMBERS PRESENT

Rita De Jong
Angie Schneiderman
Dave Bernstein
Joe Kruse

STAFF

Mike Collett, Assistant City Manager
John Backer, Operations Manager
Amber Hegarty, Assistant City Attorney
Melissa Uhl, Airport Administrative Asst.

OTHER

Darren Christopher
Barbara Sloniker
Dave Zimmerman
Larry Finley
Craig Twibeel
Nancy Evans

MEMBERS ELECTRONIC

Larry Christensen
Dave Kaplan

MEMBERS ABSENT

Noelle Jacobs

CALL OF THE ROLL

The Airport Board meeting was called to order by Board President Bernstein at 7:30am. Dave Kaplan joined the meeting electronically at 7:31am just before the Election of Officers.

APPROVAL OF MINUTES

DeJong moved that the minutes of August 8, 2019 be approved. Seconded by Schneiderman. Motion Approved Unanimously.

BUSINESS ITEMS

Election of Board Officers

A Motion to retain Dave Bernstein as Airport Board President, Angie Schneiderman as Airport Board Vice President and Nomination of Rita DeJong as Airport Board Secretary was made by Kruse and Seconded by Schneiderman. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Approve a Contract to Knife River Midwest, LLC in the Amount of \$3,240,893.47 for the Taxiway C South Reconstruction Project.

A Motion to amend, adding contingent upon confirmation from the FAA grant be added to the Recommendation to the City Council to Approve a Contract to Knife River Midwest, LLC in the amount of \$3,240,893.47 for Taxiway C South Reconstruction Project was made by Schneiderman and Seconded by DeJong. Motion Approved Unanimously.

A Motion to Approve a Recommendation to the City Council to Approve a Contract to Knife River Midwest, LLC in the amount of \$3,240,893.47 for the Taxiway C South Reconstruction Project contingent upon confirmation from the FAA grant was made by Schneiderman and Seconded by DeJong. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Approve Work Order 39 with RS&H Engineering for the Construction Administration Services, subject to the FAA concurrence, for the Taxiway Charlie Project.

A Motion to amend, adding contingent upon confirmation from the FAA grant be added to the Recommendation to the City Council to Approve Work Order 39 for the Construction Administration Services for the Taxiway Charlie Project was made by Schneiderman and Seconded by DeJong. Motion Approved Unanimously.

A Motion to Approve a Recommendation to the City Council to Approve Work Order 39 for the Construction Administration Services for the Taxiway Charlie Project contingent upon confirmation from the FAA grant was made by Schneiderman and Seconded by DeJong. Motion Approved Unanimously.

Approve a Cooperative Service Agreement Not to Exceed \$10,000.00 between Sioux Gateway Airport and the United States Department of Agriculture for Wildlife Management at the Airport.

A Motion to Approve a Cooperative Service Agreement not to Exceed \$10,000 between Sioux Gateway Airport and the United States Department of Agriculture for Wildlife Management at the Airport was made by Kruse and Seconded by Schneiderman. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Approve a Memorandum of Agreement between the Federal Aviation Administration, the Iowa State Historic Preservation Office and the City for the proposed removal of Airport structures.

A Motion to Approve a Recommendation to the City Council to Approve a Memorandum of Agreement between the Federal Aviation Administration, the Iowa State Historic Preservation Office and the City for the proposed removal of Airport structures was made by DeJong and Seconded by Schneiderman. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Accept an Iowa Department of Transportation Commercial Services Vertical Infrastructure Grant Agreement in the amount of \$134,923 for Hangar Refurbishment and potential New Hangar Construction Projects.

A Motion to Approve a Recommendation the City Council to Accept an Iowa Department of Transportation Commercial Services Vertical Infrastructure Grant Agreement in the amount of \$134,923 for Hangar Refurbishment and potential New Hangar Construction Projects was made by Schneiderman and Seconded by Kruse. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Approve an Iowa Department of Transportation Airport Improvement Program Grant Agreement in the amount of \$425,200 to assist in the partial Rehabilitation of Taxiway A Project.

A Motion to Approve a Recommendation the City Council to Approve an Iowa Department of Transportation Airport Improvement Program Grant Agreement in the amount of \$425,200 to assist in the partial Rehabilitation of Taxiway A Project was made by Kruse and Seconded by Schneiderman. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Approve an Iowa Department of Transportation Air Service Sustainment Grant Agreement in the amount of \$48,000 to assist in marketing efforts for FY2020.

A Motion to Approve a Recommendation the City Council to Accept an Iowa Department of Transportation Air Service Sustainment Grant Agreement in the amount of \$48,000 to assist in marketing efforts for FY2020 was made by Kruse and Seconded by Schneiderman. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Approve a Resolution inviting proposals for the lease of farm land in the Donner Park Urban Renewal Area.

A Motion to Approve a Recommendation the City Council to Approve a Resolution inviting proposals for the lease of farm land in the Donner Park Urban Renewal Area was made by DeJong and Seconded by Schneiderman. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Award for the Airfield Improvements Project – North Hangar Drainage Basin and Drainage Improvements.

A Motion to Approve a Recommendation the City Council to Award a contract for the Airfield Improvements Project – North Hangar Drainage Basin and Drainage Improvements Project was made by DeJong and Seconded by Schneiderman. Motion Approved Unanimously.

Approve a Recommendation to the City Council to Award a Contract for the 2020 Airport Terminal Renovation Project.

A Motion to Approve a Recommendation the City Council to Award a Contract for the 2020 Airport Terminal Renovation Project was made by DeJong and Seconded by Kruse. Motion Approved Unanimously.

Approve a Recommendation to the City Council to approve the name Change of Col. Bud Day Field to Brigadier General Bud Day Field per FAA approval.

A Motion to Approve a Recommendation the City Council to Approve the name change of Col. Bud Day Field to Brigadier General Bud Day Field per FAA approval was made by Kruse and Seconded by Kaplan. Motion Approved Unanimously.

DISCUSSION

Construction Projects Update: The Runway Project last closure period was September 14th and 15th. We are currently around halfway through the calendar days with project completion. There will be no additional closures scheduled for this project. Taxiway C Reconstruction for is scheduled July of 2020.

Grant Update: Met with FAA in August at the Four States Conference regarding our futures projects.

Trego Dugan: Normal day to day operations. Seven employees are fully trained in de-icing for the winter months. Truck is currently in the shop in preparation for the season.

Website Update: New website was reviewed as a group and direction provided before it goes live.

FINANCIAL REPORT- SUX for the two months of the fiscal year the only notable change is difference in revenue due to airport closures in connection with the runway reconstruction project.

MARKETING- August operations are down with limited military usage due to restrictions at SUX. Enplanements are down for the month due to closures but still up 5% YTD, load factors are down as well. Expedia reports great results thus far with the test campaign.

BOARD CONCERNS- New Work Order System has been implemented and staff is testing internally. This system will be made available for all vendors here at SUX. New used chairs have been purchased from the Siouxland Chamber.

SET DATE FOR NEXT MEETING- The next meeting will be determined at a later date.

ADJOURNMENT

There being no other business, a motion to adjourn at 8:38 a.m. was made by Schneiderman and seconded by DeJong. Approved unanimously.

Rita DeJong
Board Secretary