

CITY OF SIOUX CITY

Applicant Profile Form

(Complete along with the appropriate application form. Not required with the Design Review Committee Request Form)

Planning Division
 Room 308
 405 6th Street
 P.O. Box 447
 Sioux City, IA 51102-0447



Before completing, read the entire Applicant Profile Form and related application. A pre-application conference is **required** for all applications for cluster, mixed housing, and planned neighborhoods; traditional neighborhood development, as well as applications for development in the Airport Protection (AP), Casino Entertainment (CE), Historic Area (HA), and Public Institutional (PI) zoning districts. However, pre-application conferences may be requested for any development type.

PETITIONER/APPLICANT INFORMATION

Name					
Street Address					
City		State		ZIP	
Phone		E-mail Address			
Petitioner's interest in the property	Owner <input type="checkbox"/>	Contract Buyer <input type="checkbox"/>	Architect <input type="checkbox"/>	Engineer <input type="checkbox"/>	Other:

PROPERTY OWNER (IF DIFFERENT)

Name					
Street Address					
City		State		ZIP	
Phone		E-mail Address			

LEGAL DESCRIPTION (IF LEGAL IS TOO LONG, NOTE BELOW AND ATTACH TO THE APPLICATION)

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PLANNING AND ZONING DIVISION REQUESTS

Approvals are issued by the City after compliance with the requirements of the Zoning and Sign Code is determined. A determination is made by the Planning and Zoning Commission, Board of Adjustment, Administrator, or City Council upon recommendation of City staff, Boards, or Commissions. A full list of permits and approval procedures are listed in *Subchapter 25.06-B Permits and Procedures of the Code.*

<input type="checkbox"/> Vacation	<input type="checkbox"/> Site Plan / Development Concept Plan	<input type="checkbox"/> Conditional/Limited Use Permit	<input type="checkbox"/> Certificate of Appropriateness
<input type="checkbox"/> Zone Change	<input type="checkbox"/> Major changes to a Site/Concept Plan	<input type="checkbox"/> Temporary Use Permit	<input type="checkbox"/> Designation of Historic Site/Landmark
<input type="checkbox"/> Sign Permit	<input type="checkbox"/> Minor Changes to a Site/Concept Plan	<input type="checkbox"/> Appeal	<input type="checkbox"/> Accessory Dwelling Unit
<input type="checkbox"/> Minor Modification	<input type="checkbox"/> Zoning Compliance Certificate	<input type="checkbox"/> Variance	<input type="checkbox"/> Avigation Permit
<input type="checkbox"/> Right-of-Way Encroachment	<input type="checkbox"/> Sign Design Program		<input type="checkbox"/> Interchange Development
<input type="checkbox"/> Text Amendment	<input type="checkbox"/> Interpretation		<input type="checkbox"/> Preliminary/Final Plat

SIGNATURE

Property Owner's Signature:		Application Date:	
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***For additional assistance please contact the City Planning and Zoning Division either before or after submission of the application. A copy of the entire Sioux City Zoning and Sign Code is available in the Planning Division office or under Title 25 online at: <http://online.encodeplus.com/regs/siouxcity-ia/index.aspx>. See *Subsection 25.06.070* for the complete review procedures.**

For Office Use Only

File Number:

Staff Reviewer:

CITY OF SIOUX CITY

Application for an Off-Premise Sign Permit
(Complete along with the Applicant Profile Form)

Planning Division
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Sioux City, IA 51102-0447



Refer to **Subsection 25.05.180.4 Off-Premise Advertising Sign** of the **Sioux City Zoning and Sign Code** for the required standards. Generally off-premise advertising signs are allowed by conditional use permit in the GC, BP, and GI zoning districts.

SUBJECT PROPERTY INFORMATION

Owner			
Street Address			
Zoning District		Lot Area	
Existing Use			

REQUEST

Sign Type	<input type="checkbox"/> Freestanding Sign	<input type="checkbox"/> Painted Wall Sign
Sign Contractor		
Address		
Phone		E-mail Address

SIGN SPECIFICATIONS

Square footage of proposed sign(s)	Number of faces:	Sign area length:	Sign area height:	Total square feet:
Calculated Sign Fee				

SIGN MOUNTING REQUIREMENTS (IN FEET)

Sign Setbacks (if applicable)	Front:	Side(s):	Corner Side:	
Sign Heights	Height to top edge:	Height to bottom edge:	Height above roof:	Height above grade:
Other	<input type="checkbox"/> Lighted <input type="checkbox"/> UL No.:	<input type="checkbox"/> Highway permit required/Date Issued: <input type="checkbox"/> Steel mono pole supports <input type="checkbox"/> For billboards – value of sign/improvement:		

INFORMATION CHECKLIST

<input type="checkbox"/>	Attached site plan showing all property lines, buildings, existing and proposed sign locations, and dimensions on the property
<input type="checkbox"/>	Attached a graphic or drawing of the proposed sign face.
<input type="checkbox"/>	If the sign is illuminated, an illumination plan detailing the type of light used, control features, and brightness measured in foot-candles over ambient light or milliamp rated capacity.
<input type="checkbox"/>	Completed Applicant Profile Form.
<input type="checkbox"/>	Filing fee as applicable for the sign area(s), calculated by the Administrator.

SIGNATURE

Owner/Petitioner's Signature:		Application Date:	
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