

CITY OF SIOUX CITY

Applicant Profile Form

(Complete along with the appropriate application form. Not required with the Design Review Committee Request Form)

Planning Division
 Room 308
 405 6th Street
 P.O. Box 447
 Sioux City, IA 51102-0447



Before completing, read the entire Applicant Profile Form and related application. A pre-application conference is **required** for all applications for cluster, mixed housing, and planned neighborhoods; traditional neighborhood development, as well as applications for development in the Airport Protection (AP), Casino Entertainment (CE), Historic Area (HA), and Public Institutional (PI) zoning districts. However, pre-application conferences may be requested for any development type.

PETITIONER/APPLICANT INFORMATION

Name					
Street Address					
City		State		ZIP	
Phone		E-mail Address			
Petitioner's interest in the property	Owner <input type="checkbox"/>	Contract Buyer <input type="checkbox"/>	Architect <input type="checkbox"/>	Engineer <input type="checkbox"/>	Other:

PROPERTY OWNER (IF DIFFERENT)

Name					
Street Address					
City		State		ZIP	
Phone		E-mail Address			

LEGAL DESCRIPTION (IF LEGAL IS TOO LONG, NOTE BELOW AND ATTACH TO THE APPLICATION)

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PLANNING AND ZONING DIVISION REQUESTS

Approvals are issued by the City after compliance with the requirements of the Zoning and Sign Code is determined. A determination is made by the Planning and Zoning Commission, Board of Adjustment, Administrator, or City Council upon recommendation of City staff, Boards, or Commissions. A full list of permits and approval procedures are listed in *Subchapter 25.06-B Permits and Procedures of the Code.*

<input type="checkbox"/> Vacation	<input type="checkbox"/> Site Plan / Development Concept Plan	<input type="checkbox"/> Conditional/Limited Use Permit	<input type="checkbox"/> Certificate of Appropriateness
<input type="checkbox"/> Zone Change	<input type="checkbox"/> Major changes to a Site/Concept Plan	<input type="checkbox"/> Temporary Use Permit	<input type="checkbox"/> Designation of Historic Site/Landmark
<input type="checkbox"/> Sign Permit	<input type="checkbox"/> Minor Changes to a Site/Concept Plan	<input type="checkbox"/> Appeal	<input type="checkbox"/> Accessory Dwelling Unit
<input type="checkbox"/> Minor Modification	<input type="checkbox"/> Zoning Compliance Certificate	<input type="checkbox"/> Variance	<input type="checkbox"/> Avigation Permit
<input type="checkbox"/> Right-of-Way Encroachment	<input type="checkbox"/> Sign Design Program		<input type="checkbox"/> Interchange Development
<input type="checkbox"/> Text Amendment	<input type="checkbox"/> Interpretation		<input type="checkbox"/> Preliminary/Final Plat

SIGNATURE

Property Owner's Signature:		Application Date:	
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***For additional assistance please contact the City Planning and Zoning Division either before or after submission of the application. A copy of the entire Sioux City Zoning and Sign Code is available in the Planning Division office or under Title 25 online at: <http://online.encodeplus.com/regs/siouxcity-ia/index.aspx>. See *Subsection 25.06.070* for the complete review procedures.**

For Office Use Only

File Number:

Staff Reviewer:

CITY OF SIOUX CITY

Application for an On-Premise Sign Permit
(Complete along with the Applicant Profile Form)

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Permanent attached and freestanding signs (excluding temporary and portable signs) require a sign permit. In some zoning districts certain signs may require a conditional use permit. Refer to Table 25.05.180.1 in Subchapter 25.05-C Signs of the Sioux City Zoning and Sign Code.

SUBJECT PROPERTY INFORMATION

Owner			
Street Address			
Zoning District		Lot Area	
Existing Use			

REQUEST

Sign Type	Attached Signs		Freestanding Signs	
	<input type="checkbox"/> Arcade	<input type="checkbox"/> Awning/Canopy	<input type="checkbox"/> Changeable Copy	<input type="checkbox"/> Directory
	<input type="checkbox"/> Flag	<input type="checkbox"/> Wall	<input type="checkbox"/> Message Center	<input type="checkbox"/> Monument
	<input type="checkbox"/> Mural	<input type="checkbox"/> Marquee	<input type="checkbox"/> Pole	<input type="checkbox"/> Public
	<input type="checkbox"/> Projecting	<input type="checkbox"/> Parapet	<input type="checkbox"/> Pylon	
	<input type="checkbox"/> Window	<input type="checkbox"/> Roof		
	Other:		Other:	

Sign Contractor			
Address			
Phone		E-mail Address	

SIGN SPECIFICATIONS

Total square footage of existing signs:				
Square footage of proposed sign(s)	Number of faces:	Sign area length:	Sign area height:	Total square feet:
Lineal feet of street frontage: (max 2 frontages)				

BUILDING FAÇADE (APPLICABLE FOR WALL SIGNS)

Length:	Height:	Total square feet:	Percent façade coverage (sign area/façade area):

SIGN MOUNTING REQUIREMENTS (IN FEET)

Sign Setbacks	Front:	Side(s):	Corner Side:	
Sign Heights	Height to top edge:	Height to bottom edge:	Height above roof:	Height above grade:
Other	Building height (for roof signs):		Projecting sign distance from building:	

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INFORMATION CHECKLIST

<input type="checkbox"/>	Attached a sufficient site plan showing all property lines, buildings, existing and proposed sign locations, and dimensions on the property
<input type="checkbox"/>	Attached a graphic or drawing of the proposed sign face, including all items of information (<i>Subsection 25.05.160.1(5)</i>).
<input type="checkbox"/>	If the sign is illuminated, an illumination plan detailing the type of light used, control features, and brightness measured in foot-candles over ambient light or milliamp rated capacity (<i>Subsection 25.05.170.5</i>)
<input type="checkbox"/>	Completed Applicant Profile Form.
<input type="checkbox"/>	Filing fee as applicable for the sign area(s), calculated by the Administrator.

AREA BONUS REQUEST

Freestanding signs that incorporate certain design enhancements and monument signs that are used in lieu of pole or pylon signs in certain districts are eligible for a 20% increase in sign area. Either the use of design enhancements or the use of monuments signs can be counted for bonuses, but not both. Complete this section to apply for an area bonus. See *Subsection 25.05.180.3(7)(14)*.

Bonus category	<input type="checkbox"/> Design enhancements for freestanding signs Sign area with bonus:	<input type="checkbox"/> Monument signs in lieu of pole/pylon signs Sign area with bonus:
	Three of the following design enhancements are required: <input type="checkbox"/> Cosmetic pole covers <input type="checkbox"/> Architecture <input type="checkbox"/> Landscaping <input type="checkbox"/> Organic and Natural Materials <input type="checkbox"/> Earthen Berm <input type="checkbox"/> Accent Lighting <input type="checkbox"/> Decorative Elements	Number of monument signs present: Separation between signs (feet):

SIGNATURE

Owner/Petitioner's Signature:		Application Date:	
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